



## Payment Due Date Change Request

**Please complete the following information:**

Today's Date: \_\_\_\_\_ Account Number: \_\_\_\_\_

Current Due Date: \_\_\_\_\_ Desired new Due Date: \_\_\_\_\_

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Please note that in order to process your request the following criteria must be met:**

- You have made the first payment on your sale contract
- Your requested due date is not more than 15 days from your existing due date
- The new payment date is not from the 25<sup>th</sup> to the 31<sup>st</sup> of the month
- This is your first request for a due date change. (Only one change is allowed during the term of the sale contract)
- Your account is in good standing with EAC (monthly payments & insurance)
- All fees have been paid including all outstanding late and NSF fees

By signing below, you agree, understand, and are authorizing EAC to change the payment due date on your account. If your payments are paid through the Automatic Payment Program (APP) you agree to change the date outlined in the Terms and Conditions based upon your new payment due date. You understand that no other terms agreed upon in your Installment Sale Contract or Automatic Recurring Payment Authorization Form have been changed. This Due Date Change Request is null and void in the event that you fail to sign and return this request to us.

As you were informed at the time you made the due date change request, one of the results of the due date change is that you will not be paying according to the original schedule, so the term of your contract may be longer than originally agreed in your contract. Please be advised that additional finance charges may accrue on the unpaid balance as a result of our granting your due date change request.

\_\_\_\_\_  
Buyer Signature

\_\_\_\_\_  
Buyer Signature

\_\_\_\_\_  
EAC Representative Signature

**Once you have signed the request form:**

Please mail it to Elite Acceptance Corporation, 1485 River Park Drive Ste. 100 Sacramento, CA 95815, email a scanned copy to [customerservice@eliteacceptance.com](mailto:customerservice@eliteacceptance.com) or fax it to 916-484-9320. Please allow two business days for processing.

We strive to provide you with the highest quality customer service possible. If we can be of any assistance please contact Customer Service at 916-486-8178, Monday through Friday, 8:00 a.m. to 5:00 p.m. Pacific Standard Time.